



Catering Assistant Volunteer

Locations: The Cellar Trust, Farfield Road, Shipley BD18 4PQ

Hours: 10am – 5pm Monday or Friday. This could be a half day (10am – 2pm or 1pm – 5pm) or a full day depending on your availability and preference. We can offer more than one half day up to a maximum of two full days a week.

Responsible to: Heather Gill – Catering Manager

We are looking for volunteer Catering Assistants to help with the running of The Cellar Trust Café. Our café is run by volunteers and clients in conjunction with the Catering Manager and Assistant Catering Manager. The café aims to help our clients gain practical and social skills to assist them in gaining employment and to develop healthy routines in a positive environment.

We want volunteers who can work as part of the catering team by performing simple catering tasks in the kitchen and to help with the day to day running of the café. An important part of this volunteer role is to also help foster a supportive, welcoming atmosphere in the café and assist individual clients on placement with us. Some catering experience is preferred but not required, and full training will be given.

Typical tasks will include:

- Assisting with catering tasks such as preparing ingredients, cooking, cleaning and preparing work surfaces and disposing of waste
- Customer service while working on the till, taking orders, serving food and assisting with any customer queries
- Supporting the Catering Manager and Assistant Catering Manager with general maintenance and cleaning of the café and catering facilities
- Working within all food hygiene regulations and ensuring we meet the highest standard of food hygiene
- Supervision of clients carrying out catering activities

What are we looking for?

- People who enjoy practical, hands-on work
- People with experience or interest in catering
- Excellent communication skills
- People who are passionate about supporting others
- Awareness of and empathy for mental health problems and how they can impact on the people's lives
- People who are reliable and consistent, with a professional attitude
- People who are able to work under pressure

This is an excellent opportunity to meet new people, learn skills, enhance your CV and support a local charity. We will provide volunteers with all the training, supervision and support needed to fulfil their role.

Informal enquiries: Oscar Cremin, 01274 586 474 or oscar.cremin@thecellartrust.org

Please send your completed application form to volunteering@thecellartrust.org