



Dual Diagnosis Support Worker (SMI)

Location:	The Cellar Trust, Farfield Road, Shipley BD18 4QP – Please Note: This is a community based role with an expectation of travel within Bradford, Airedale and Wharfedale
Salary:	£21,635 FTE per annum (actual – £17,308 for 30 hrs, £12,981 for 22.5 hrs)
Hours of work:	22.5 hours and 30 hours per week roles available
Contract:	Permanent
Holiday:	25 days per year plus 8 bank holidays
Responsible to:	REACH Wellbeing Service Lead
Informal enquiries:	Michelle Rhodes on michelle.rhodes@thecellartrust.org or 01274 586474
Closing date:	Wednesday 28 September 2022
Interview date:	w/c 03 October 2022

Working for the Cellar Trust isn't about having a job - it's about changing and saving lives. We are a mental health charity that supports people across Bradford, Airedale, Wharfedale and Craven, delivering brilliant services to give people a helping hand with their mental health. Whatever your role is you will have the chance to make your mark and see the impact of your work.

The Role

To assist in the delivery of the Reach Service, working with people receiving support from Community Mental Health Teams who have a dual diagnosis of Serious Mental Illness (SMI) and Substance use. You will support people to reach their goals and move towards a meaningful recovery personal to them.

Who you are

You will be a caring and supportive person who is passionate about helping others achieve their goals. You will have experience of helping people reach their potential and facilitate hope. You will have experience in working with people with severe mental illness (SMI) or substance/alcohol users or both.

What you will do

- Provide the agreed level of support to people using the service with dual diagnosis, who are referred to and accepted into the service and to ensure that the support is of the highest professional standards.
- Assist and aid people using the service who have a dual diagnosis to maximise their independence as part of a structured programme of care and support.
- Maintain accurate and up to date administration, record keeping and reporting, to ensure concerns are reported, that there is compliance with statutory requirements, and adoption of best practice principles, for example, the completion of risk assessments, care/support plans and reviews.
- Share, collect and act on relevant information from other support agencies/authorities, as delegated by the Team Leader/ Service Manager, in response to the changing support needs of people using the service, to allow for the best quality of care and support to be delivered and cross selling of The Cellar Trust services.
- Deliver on the relevant outcome indicators as defined by the Team Leader/ Service Manager.
- Undertake a range mandatory and role specific training including safeguarding, data protection, health and safety, mental health awareness and attend additional Drugs and Alcohol training through Project 6 and additional supervision to support work with this client group.
- Demonstrate responsibility and leadership for promoting and championing all aspects of equal opportunities by valuing diversity in all areas of work.
- Take responsibility for ensuring and achieving the objectives of The Cellar Trusts Health and Safety Policy.
- Perform any other duties relevant to the post, taking a flexible, team-based approach to the role.
- Adopt working practices that minimises risk and maintains own and others' health, safety and security that are consistent with legislation, policies and procedures.

- Report any suspicion of risk to the appropriate people and/or organisation that is consistent with legislation, policies and procedures.
- Adhere to and work within all the policies of The Cellar Trust, such as protection of adults at risk, child protection policy, confidentiality and data protection policies, and all other Cellar Trust policies.
- To comply with The Cellar Trusts Code of Conduct.
- To ensure the ongoing safety of the people we support by reporting/auctioning concerns through Local Authority Safeguarding Policies or the organisations whistle blowing policy.

What you will get

- The chance to work for a dynamic, friendly and supportive charity.
- Opportunities to develop your skills and experience within a mental health setting, in a rewarding and fulfilling environment.
- Training and development opportunities.
- Access to our free employee assistance programme, including a 24hr helpline and counselling support.
- The option for flexible working if suited to the role – have a chat with us about your circumstances and we will see if we can accommodate your requests.

Person specification

All aspects of the person specification will be assessed through the application process with additional questions at interview stage. Please ensure that you address all of the criteria in your application.

Criteria	Essential	Desirable
Qualifications	Good general education to at least GCSE level 4 or equivalent.	Accredited training in mental health, drugs and alcohol and or peer support
		NVQ/Diploma Level 2 in Health and Social Care
Experience	Working within a health, social care or supported housing environment	Lived experience of mental health difficulties.
	Working with people who need support with their mental health or who use substances.	Experience of working in the voluntary sector.
	Experience of managing a caseload	Experience of using a range of self-management or recovery tools and techniques.
	Experience of risk management when working with people.	Experience of working in a mental health setting.
Skills	An ability to communicate effectively both orally and in the written form	Language skills (spoken) in one or more of the following: Urdu, Punjabi, Polish, Bengali, Slovak.
	Ability to carry out various domestic activities, e.g. preparing meals and assisting with daily living	An ability to deliver care and support plans to meet individual needs
	An ability to use information technology for a range of different purposes or a willingness to undertake relevant I.T. training	
	Good interpersonal skills, including active, non-judgemental listening skills.	
	Ability to plan and prioritise workload.	

Knowledge	Awareness of the issues around working with vulnerable adults and the boundaries of professional relationships	Understanding of data protection.
	Recognise and Respond to safeguarding issues.	Knowledge and understanding of care and support plans
	Understanding of the impact of stigma and discrimination in relation to mental health.	Awareness of the potential role of peer support in mental health services.
Personal Qualities	Possess emotional maturity.	Comfortable with sharing personal experiences in the context of a work role.
	Motivated to work towards creating a safe, open and trusting environment	
	Flexible and reliable.	
	Committed to professional and personal development	
	Committed to equity, diversity and inclusion and developing greater awareness in these areas.	
Other	Willingness to undertake a Disclosure and Barring Service (DBS) check	
	Being prepared to work flexibly to meet the needs of customers and the organisation. (Some evening and weekend working)	
	Ability to travel throughout the area of operation using a mode of transport based on the needs of the service (e. g. motor vehicle)	

How to Apply

To apply for this post please submit your CV with a covering letter stating how you meet the criteria listed in the person specification to recruitment@thecellartrust.org before the closing date of Wednesday 28 September 2022.

If you would like a copy of any of the recruitment documents in another format, such as a paper copy, please email recruitment@thecellartrust.org. Only candidates invited to interview will be informed and due to the volume of applications received we may only be able to give feedback to people who are unsuccessful at interview stage.

The Cellar Trust believes in equity and we celebrate diversity. We are an inclusive workplace, where everyone is welcome and supported to be themselves. We are a Disability Confident employer and offer a guaranteed interview to candidates with a disability who meet all the essential criteria in the person specification. If you would like to request a guaranteed interview because of a disability please specify this in your application.