



Reach Wellbeing Service Lead

Location:	The Cellar Trust, Farfield Road, Shipley BD18 4QP, plus some travel across Bradford, Airedale and Wharfedale.
Salary:	£28,635 FTE per annum pro rata (30-37.5 hrs per week)
Hours of work:	Part time or Full time. Flexible working options considered.
Contract:	Permanent
Holiday:	25 days per year plus 8 bank holidays
Responsible to:	Head of Service
Informal enquiries:	Michelle Rhodes on 01274 586474 or michelle.rhodes@thecellartrust.org
Closing date:	Sunday 2 nd October 2022
Interview date:	w/c 3 rd October 2022

Working for the Cellar Trust isn't about having a job - its about changing and saving lives. We are a mental health charity that supports people across Bradford, Airedale, Wharfedale and Craven, delivering brilliant services to give people a helping hand with their mental health. Whatever your role is you will have the chance to make your mark and see the impact of your work.

The Role

This will be a varied and exciting role which will require you to manage a busy workload. This includes, leading an agile team who work in the community, alongside working strategically to build relationships with colleagues within and outside of the organisation. You will work closely with commissioners and partner organisations including the local authority, NHS and Voluntary Sector Organisations. The Reach Team work closely within the CMHTs (Community Mental Health Teams) supporting people with Serious Mental Illness (SMI) to reach towards their own personal goals.

The post holder will need to ensure that the team delivers in line with The Cellar Trust purpose, strategic plan and values as well as delivering on agreed service outcomes.

Accountability

- Responsible to the Head of Service
- Responsible for the management and leadership of the Reach Team and Reach Service
- Responsible for the reporting of service outcomes to commissioners

Who you are

We are looking for an effective leader with strong managerial experience to manage our Reach Wellbeing Service.

You will be highly motivated, proactive, resourceful and have a positive attitude with a flexible approach. As a value driven mental health charity we are also looking for someone who is passionate about mental health and making a difference.

What you will do

Leadership

- To provide strong and effective, values driven leadership - ensuring a clear sense of direction and purpose for the team
- To champion The Cellar Trust, the role of the voluntary and community sector (VCS) and the importance of lived expertise, as part of our wider partnerships with statutory services
- To work closely with the other service providers and other mental health services (statutory and VCS) to ensure that we develop joined up approaches and work in an integrated manner
- To lead on new pilots or programmes of work associated with this service area.
- To provide line management for the Reach Team to include caseload management, supervision and coaching.

- Ensure all members of the team are clear about their roles and responsibilities, and expected levels of performance, and are delivering in line with agreed individual and team action plans
- Work with the team to develop processes and guidance for use within services
- Work alongside the Head of Service and other senior colleagues to develop plans for strategic development, further growth and financial sustainability in the service

Service delivery

- To be the service lead for our Reach service in line with contracts, agreed service outcomes and funding requirements.
- Facilitate multi-disciplinary working by liaising with other mental health and social care professionals and services as required, for example, social workers, CMHTs and outreach workers to ensure clear communications and joined up services where possible.
- Work in a collaborative manner across The Cellar Trust and CMHTs – encouraging effective team work across services and ensuring positive communication
- To ensure that effective partnerships are developed with users, carers, professional and clinical staff so that their advice and expertise informs all aspects of decision making
- To ensure the team delivers in line with the organisational purpose, strategic plan and values
- Ensure that the service is delivered in line with confidentiality, data protection and safe guarding legislation and guidance.
- Responsibility for reporting on service delivery and outcomes.
- To develop appropriate processes for assessing, managing and monitoring potential risks as well as triggering appropriate actions.
- Maintain a working knowledge of current trends in mental health
- To work within all Cellar Trust policies including, but not limited to Health and Safety, Data Protection and Equality and Diversity.

Person specification

All aspects of the person specification will be assessed through the application process with additional questions at interview stage. Please ensure that you address all of the criteria in your application.

Criteria	Essential	Desirable
Qualifications	Degree or equivalent qualification in a relevant subject or relevant experience of at least 2 years	Accredited training in mental health, drugs and alcohol and or peer support
Experience	Experience of leadership. This could be focused on people management and/or on service developments/improvements	Lived experience of mental health difficulties.
	Experience of leading change in services	Experience of working in the public or voluntary sector.
	Experience of effective partnership working with a range of external partners across different sectors	Experience of leading and/or working in mental health and/or other caring services.
	Experience of working or being in a supportive and enabling role	
	Experience of working with people with mental health problems, including SMI	
Skills	Leadership skills to include managing complex staff teams and multiple contracts	

	Project management skills	Language skills (spoken) in one or more of the following: Urdu, Punjabi, Polish, Bengali, Slovak.
	Skilled in using data to produce outcome reports	
	Good IT skills including the use of Word, Outlook and Excel and using databases to input data.	
	Excellent written, verbal and non-verbal communication skills including active, non-judgemental listening skills, empathy, reflection and warmth	
	Ability to facilitate the process of recovery through helping others to achieve their goals	
	Skills in problem solving approaches to overcome barriers to employment and aid collaboration	
	Able to relate to and support a wide range of people with different mental health presentations	
	Ability to plan and prioritise workload.	
Knowledge	Understanding of mental health issues and the services used by people with such difficulties	Knowledge of mental health legislation
	Understanding of managing risk in a mental health setting	Good understanding of the way in which statutory and voluntary and community sector mental health services work locally
	Understanding of safeguarding and the implications when working with this client group	
	Understanding of data protection and confidentiality and the implications when working with this client group	
	Awareness of safeguarding issues.	
Personal Qualities	Possess emotional maturity.	
	Commitment to working in line with and championing The Cellar Trust values	
	Willingness to undergo job development and competency-based training including all mandatory training	
	Flexible and reliable.	
	Committed to professional and personal development	
	Committed to equity, diversity and inclusion and developing greater awareness in these areas.	
Other	Willingness to undertake a Disclosure and Barring Service (DBS) check	
	Being prepared to work flexibly to meet the needs of customers and the organisation. (Some evening and weekend working)	
	Ability to travel throughout the area of operation using a mode of transport based on the needs of the service (e. g. motor vehicle)	

How to Apply

To apply for this post please complete our application form and submit it in an email to recruitment@thecellartrust.org before the closing date (Sunday 2nd October 2022)

If you would like a copy of any of the recruitment documents in another format, such as a paper copy, please email recruitment@thecellartrust.org. Only candidates invited to interview will be informed and due to the volume of applications received we may only be able to give feedback to people who are unsuccessful at interview stage.

The Cellar Trust believes in equity and we celebrate diversity. We are an inclusive workplace, where everyone is welcome and supported to be themselves. We are a Disability Confident employer and offer a guaranteed interview to candidates with a disability who meet all the essential criteria in the person specification. If you would like to request a guaranteed interview because of a disability please specify this in your application.